

**SOUTH AYRSHIRE SPORTS COUNCIL**

**APPLICATION FOR FINANCIAL ASSISTANCE BY CLUBS/ORGANISATIONS  
WHICH MUST BE AFFILIATED TO THE DISTRICT SPORTS COUNCIL**

- Clubs/Organisations must have been affiliated for three months before any application can be considered.
- Application form **must be completed in black ink or typed** by all organisations seeking financial assistance from the District Sports Council.
- Retrospective grants will not be considered. (please read attached guidelines)
- A properly audited Financial Statement and Club Constitution must be enclosed with completed application form.

1 Is your organisation affiliated to the District Sports Council?

**YES/NO**

2 Name and address of organisation –

\_\_\_\_\_

\_\_\_\_\_

3 Your name, address and position in organisation, eg, Secretary –

\_\_\_\_\_

\_\_\_\_\_

Tel (Home) \_\_\_\_\_ Tel (Daytime) \_\_\_\_\_

4 (a) Purpose of Organisation and its functions –

\_\_\_\_\_

\_\_\_\_\_

(b)	No of		Subscription
	Members –	Senior	Fee
		Intermediate	Fee
		Junior	Fee

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(c) Any additional charges, please detail

(d) Date formed \_\_\_\_\_

5 What is the amount of grant you are requesting?

\_\_\_\_\_

6 For what purpose will any grant awarded be used? Please be specific and give a full description of the expenditure you propose or a detailed breakdown of all relevant costs –

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7 Have you applied to any other organisation for grants or sponsorship in the last 12 months. If so, state purpose and the outcome.

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8 What financial contribution will your organisation make towards the total cost?

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9 Please outline briefly what you hope to achieve from this expenditure and, in particular how it will help the local community.

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10 Any other comments –

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11 Give as much specific detail as possible, indicating exactly how the amount requested will be spent, eg, cost of travel, accommodation, course fees, etc.

Travel \_\_\_\_\_

Accommodation \_\_\_\_\_

Course Fees \_\_\_\_\_

Others \_\_\_\_\_

12 If asked are you able to attend a meeting of the District Sports Council's Grants Committee to explain your application.

**I certify that all the information given on this form is, to the best of my knowledge, correct and I understand that I must comply with the District Sports Council's requirements and would be able to forfeit and/or repay the award in full or part in the event of non-compliance in any respect.**

**SIGNATURE** \_\_\_\_\_ **Date** \_\_\_\_\_

**SOUTH AYRSHIRE SPORTS COUNCIL**  
**EQUIPMENT/FACILITY FINANCIAL AID SCHEME**

**PURPOSE AND SCOPE:**

The financial assistance is offered by direct grant to enable Member Clubs/Associations as follows:

- 1 Acquire specialist equipment.
- 2 Meet exceptional non-recurring expenditure which:
  - (a) Has special coaching or development significance.
  - (b) Is considered essential to the continued existence of an organisation.
  - (c) Can enable new organisations to become viable units.

**CONDITIONS OF GRANT:**

South Ayrshire Sports Council must be satisfied that the applicant has exhausted all other alternative sources (National Association, **sportscotland**, Local Authority, etc) so that no duplication of facility is provided.

If in the opinion of the South Ayrshire Sports Council the equipment or facility is being misused, abused or under-utilised according to the applicant's declared purpose, or in the event of the Club/Association ceasing to exist, or for any other reason which seems relevant, the equipment shall revert to South Ayrshire Sports Council.

Any Club receiving grant aid shall afford the right to representatives of the District Sports Council to carry out inspections of facilities and equipment.

Any Club in receipt of a grant award for equipment will not be allowed to resell or dispose of the same within a period of five years from the date of receipt, without the written permission of the District Sports Council. Clubs undertaking resale will be liable to make restoration of all, or part, of the grant given by the District Sports Council.

In the event of a Club folding within a five year period from receipt of grant, equipment purchased under the grant scheme will automatically become the property of the District Sports Council.

Clubs applying for grant aid must show that they are capable of meeting their share of the costs involved.

In conjunction with the foregoing, it is further agreed by the applicant that, if required, a duly appointed member of South Ayrshire Council's Executive Committee shall, at all reasonable times be afforded the right of inspection in order to satisfy the South Ayrshire Sports Council that the conditions of the grant are being observed.

Grant will only be made on presentation of a proper invoice.

## **ADMINISTRATION ARRANGEMENTS**

- 1 Application forms available from the Secretary, South Ayrshire Sports Council, Troon Swimming Pool, Barassie Street, Troon KA10 6LU (tel; 01292 318555) or [www.sayrsportsc.co.uk](http://www.sayrsportsc.co.uk), should be completed and returned to the Secretary with invoice, Club constitution and most recent audited balance sheet.
- 2 Retrospective grants will not be considered. All applications must be made prior to the event or participation.
- 3 **Additional points to be borne in mind when considering applications**

When dealing with appeals for financial support for categories other than individual participation, coaching and officiating grants, the District Sports Council will always take into account the annual subscriptions imposed by Clubs, together with the weekly charges. It is the view of the District Sports Council that annual subscriptions and weekly charges should be realistic and that this expectation should apply equally to youth and adult clubs. Weekly charges should reflect realistically the facilities used by the Club and the facilities offered to members. It is the view of the District Sports Council that the parents of young people taking part in Club activities must recognise the costs involved in running youth teams and must be prepared to contribute towards these costs.

Sportsmen and Sportswomen must recognise that participation in Club activities does not end there and that the financial position of the Club must be given due regard. Members must therefore be prepared to pay realistic charges for the privilege of taking part in their particular sport or activities and be prepared to be involved in appropriate fund raising activities.

July 2008